



# **Buckland & Chipping Parish Council**

**Clerk: Colin Marks - Cedar Beth-El, 17 Park Lane, Puckeridge SG11 1RL**

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## **MEETING No 314 of BUCKLAND & CHIPPING PARISH COUNCIL Ordinary Parish Council meeting**

**Monday 9<sup>th</sup> May 2022, approx. 7.45pm in St Andrew's Church, Buckland**

**To: Cllrs Robert Arkle, Penny Baxter-Newman, Helen Dauris, Aubrey Holt, Jeff Kenyon, Jen Makewell**

**You are summoned to attend Meeting No 314 to transact the business on this agenda**

*Public and press are welcome to attend, although under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that Public participation is not permitted, except during the time designated for public comments.*

Signed: Colin Marks, Proper Officer and Clerk to the Parish Council

Date: 3rd May 2022

## **AGENDA**

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

### **314.01 Apologies for absence**

1. Councillors (stating the reason)
2. Other apologies

### **314.02 Declarations of Interest and dispensations**

1. To receive declarations of interest from councillors on items on the agenda (*including non-pecuniary, with the nature of the interest*). *Members with a Disclosable Pecuniary Interest (DPI) in any agenda item, whether registered or not, must not participate in any discussion on the matter, cannot vote on the matter and must leave the room whilst any discussion or voting is taking place.*
2. To receive and consider members' written requests for dispensations for declarable interests (if any)

### **314.03 Approval of Minutes:** Ordinary Parish Council Meeting 312, 7<sup>th</sup> March 2022

### **314.04 Police Report:** To receive report from the Rural Safer Neighbourhood Team

### **314.05 Finance**

1. **To approve the accounts statements**
2. **To note the reconciliation of the Accounts and Bank Statement**
3. **To note the 2020/21 budget vs actual performance**
4. **To approve the list of payments**
5. **Annual Governance and Accountability Return (AGAR) 2021/22**
  1. **To Resolve that the Parish Council meets the criteria and wishes to be an exempt authority**
  2. **The RFO and Chairman to sign the Certificate of Exemption**
  3. **To approve the internal auditor's signed Internal Audit Report**
  4. **To approve by Resolution Section 1: The Annual Governance Statement.** The Clerk and the presiding Chairman to sign.
  5. **To consider the Section 2 Accounting Statements** as signed by the RFO and presented to the Council

6. To approve by Resolution Section 2 Accounting Statements. Presiding Chairman to sign.

7. To Resolve to set the 30-working day period for the Exercise of Public Rights as 13 June to 22 July 2022

#### 314.06 PLANNING

1. New Applications: *None*

2. Decision Notices: For information only

3/21/2223/HH Briars Mead, Sandon Lane GRANTED

3/21/2920/HH 22A Hill View: Demolish conservatory; erect single storey extension. Insert side door and infill front window; change garage and porch roofs from flat to pitched. Change window materials. GRANTED

3/21/2398/HH & 2399/LBC Malyons: Single storey rear extension; convert garage. APPLICATION WITHDRAWN

3. Other planning matters or applications received too late for the agenda

314.07 Correspondence: To note the list of correspondence (*list below, for information only*)

#### 314.08 Parish matters

1. Highways matters

1. Clearance of footway south of Buckland – Update: *Not anticipated until 2022-23*

2. Dawes Lane: update on clearance after storm

2. "River Rib Project": To receive update

3. St Andrew's Church and Churchyard:

1. Matters raised with the CCT: update

2. Lighting improvements needed in the Church: update

3. St Andrew's war memorial

4. Possible acquisition of Water Wheel land: update

5. Memorial bench and plaque for the churchyard: update on installation

6. Queen's Green Canopy initiative: update and further considerations

7. Contents of Buckland telephone box: update

8. Chipping litterpicking: Replacement contractor: update

9. To consider the condition of the Parish Notice/Information Boards (especially in Buckland)

#### 314.09 Events

1. Update on arrangements for QEII's Platinum Jubilee Street Party, Sunday 5<sup>th</sup> June, The Square

2. To finalise date and arrangements for Summer event, September 2022

3. To consider date for Bonfire and Fireworks night, November

#### 314.10 To receive County and District Councillor reports

314.11 Urgent matters received too late for inclusion on this agenda (for full consideration on the next agenda)

*To consider suspending the Meeting for Public Comments: Limited to 15 minutes*

314.12 To note items for future agendas: And to receive any other items for future consideration:

- Chipping Milestone update on restoration

- Emergency Plan update (Cllr J Kenyon)

- Public Rights of Way FP and definitive Map: update (Cllr J Kenyon/Nicholas Maddex)

314.13 Date of next Ordinary Parish Council Meeting: 7.30pm, Monday 4<sup>th</sup> July, St Andrew's Church, Buckland

314.14 July Newsletter: 1. to agree an editor

2. to agree deadlines for (i) copy, and

(ii) consider print quantity required

(iii) ok press, and printing, and

(iv) delivery

Correspondence list for Agenda item 314.07: (*for information only – refer to agenda item for action*)

- John Taylor re passing of Rod Taylor

- EHC: Invitation to Chairman's Garden Party 23 April

- F Cooper: re grass cutting contract and payments

- CCT: re visit to St Andrews